**Fayette County Public Libraries**

**MONTHLY CIRCULATION REPORT**

Month/Year\_\_\_\_\_\_\_\_\_\_\_\_\_ Library\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Adult Fiction: \_\_\_\_\_\_\_\_\_\_\_

2. Adult Non-fiction: \_\_\_\_\_\_\_\_\_\_\_

3. Juvenile Fiction: \_\_\_\_\_\_\_\_\_\_\_

4. Juvenile Non-fiction: \_\_\_\_\_\_\_\_\_\_\_

5. Interlibrary Loans RCVD\_\_\_\_\_\_\_ SENT\_\_\_\_\_\_

6. Audio Tapes: \_\_\_\_\_\_\_\_\_\_\_

7. CDs: \_\_\_\_\_\_\_\_\_\_\_

8. DVDs/Videos: \_\_\_\_\_\_\_\_\_\_\_

9. Microfilm: \_\_\_\_\_\_\_\_\_\_\_

10. Magazines and Newspapers: \_\_\_\_\_\_\_\_\_\_\_

11. Reference Questions: \_\_\_\_\_\_\_\_\_\_\_

12. Adult Registrations: \_\_\_\_\_\_\_\_\_\_\_

13. Juvenile Registrations: \_\_\_\_\_\_\_\_\_\_\_

14. Fines: \_\_\_\_\_\_\_\_\_\_\_

15. Copies: \_\_\_\_\_\_\_\_\_\_\_

16. Faxes: \_\_\_\_\_\_\_\_\_\_\_

17. Total Copies and Faxes: \_\_\_\_\_\_\_\_\_\_

18. Total Fines, copies & Faxes: \_\_\_\_\_\_\_\_\_\_\_

19. Cash Amount turned in to HQ \_\_\_\_\_\_\_\_\_\_

20. Expenditures: \_\_\_\_\_\_\_\_\_\_\_

21. Total amount $ from credit cards\_\_\_\_\_\_\_\_\_\_\_

22. #18-21+23=19 $\_\_\_\_\_\_\_\_\_\_

23. Donations \_\_\_\_\_\_\_\_\_\_\_

24. In library users: \_\_\_\_\_\_\_\_\_\_\_

25. Computer Users: \_\_\_\_\_\_\_\_\_\_\_

26. Wi-Fi \_\_\_\_\_\_\_\_\_\_\_

27. Total people in your library \_\_\_\_\_\_\_\_\_\_\_

28. # of children’s programs (ages 0-5) \_\_\_\_\_\_

29. Attendance @ children’s programs \_\_\_\_\_\_\_
 Ages 0-5 \_\_\_\_\_\_\_\_\_
 Ages 6-11 \_\_\_\_\_\_\_\_\_
 YA \_\_\_\_\_\_\_\_\_
 Adult \_\_\_\_\_\_\_\_\_

30. # of children’s programs (ages 6-11)\_\_\_\_\_\_

31. Attendance @ children’s programs \_\_\_\_\_\_\_
 Ages 0-5 \_\_\_\_\_\_\_\_\_
 Ages 6-11 \_\_\_\_\_\_\_\_\_
 YA \_\_\_\_\_\_\_\_\_
 Adult \_\_\_\_\_\_\_\_\_

32. # of adult programs \_\_\_\_\_\_\_\_\_\_\_

33. Attendance @ adult programs (all)\_\_\_\_\_\_\_\_\_\_

34. # of YA (12-17) programs \_\_\_\_\_\_\_\_\_\_\_

35. Attendance @ YA (12-17)programs (all)\_\_\_\_\_\_

42. Total Notaries \_\_\_\_\_\_\_\_\_\_\_\_

43. Total Scans \_\_\_\_\_\_\_\_\_\_\_\_

44. Laminating \_\_\_\_\_\_\_\_\_\_\_\_